

Area - Description	Emergency Procedures - COVID-19 Decontamination - Ancillary Areas
Responsibility For Cleaning	Hygiene Operative
Engineering Assistance Req.	No
Responsibility For Inspection	Hygiene Manager

USE	PRODUCT NAME	COLOUR CODE	MINIMUM CONTACT	USE RATE	CLEANING TOOLS REQUIRED
Disinfectant	SODIUM HYPOCHLORITE		15 Minutes	1%	SPRAYER                          BUCKET                          CLOTH
Disinfectant	ACTIVE		15 Minutes	5%	SPRAYER                          BUCKET                          CLOTH
Disinfectant	VIRUCIDAL DISINFECTANT RTU		30 Minutes	As Supplied	TRIGGER SPRAY                          CLOTH

**PERSONAL PROTECTIVE EQUIPMENT**

**OTHER CONTROLS**

**SPECIAL PRECAUTIONS**

1. This CIC is intended as general guidance only.
2. For surfaces that are excessively dirty with bodily fluids, refer to the Human Bodily Fluid Incident Cleaning Instruction Card if you have one. If not, please contact Holchem for further guidance.
3. As more information regarding COVID-19 becomes available, then this guidance will be reviewed and appropriately updated.

**AS REQUIRED CLEANING METHOD**

1. This decontamination procedure refers to hard and soft surfaces that may have been contaminated by SARS-CoV-2, the virus responsible for COVID-19, and that are relatively clean.
2. This procedure applies only to those surfaces that may have come into contact with a person suspected or has been diagnosed as COVID-19 positive. Refer to the relevant Cleaning Instruction Cards for guidance on the daily and periodic cleaning and disinfection procedures for equipment and environmental surfaces.
3. A risk assessment should be carried out on the environment where a person suspected or has been diagnosed as COVID-19 positive. Take into account the length of time the employee was in the area before diagnosis or signs of any symptoms were identified. Coronavirus will have an initial rapid decline in the first 72 hours and is thought to have a low risk after this time. There may be an extended survival (at a low level) of the Coronavirus over several more days and therefore the decontamination of surfaces is still required.
4. Risk assess what appropriate Personal Protective Equipment is required if high levels of Coronavirus are expected, and/or if the decontaminating technique adopted is likely to create a high level of aerosols. This PPE should include a suitable mask or respirator, close-fitting goggles, wellingtons and protection for the body, arms and legs.
5. Consider any occupational health and safety requirements before decontamination. Refer to the relevant Cleaning Instruction Cards if such surfaces are part of an item of equipment.
6. Try not to touch your face during the decontamination process until your hands have been doubled washed and sanitised at the end.
7. Begin by isolating any suspected areas where the person has worked, focusing on surfaces that could be frequently touched by staff.

**AS REQUIRED CLEANING METHOD**

8. Depending on surface, spray, sluice or wipe all areas with a 1000 ppm available chlorine solution of **Sodium Hypochlorite** to achieve thorough disinfection, allowing a minimum 15 minutes contact time prior to rinsing with fresh, clean water. It is essential to rinse steel surfaces to prevent corrosion. Do not use **Sodium Hypochlorite** on soft furnishings.
9. For other surfaces, spray and/or wipe surfaces with an alcohol product containing >60% alcohol.
10. Where an alcohol based product is not available then spray and/or wipe with a suitable product for ancillary areas which has test data according to EN14476 for enveloped viruses. (e.g **Virucidal Disinfectant RTU** or **Active** at 5%) allowing for a 15-30 minute contact time.
11. Following a risk assessment, primarily based on the time since the confirmed COVID-19 operative was in the area and the degree of forced or natural air movement, fogging of the area may be appropriate. If indicated, follow the Room Fogging CIC if you have one. If not, please contact Holchem for guidance.
12. If fogging has not been undertaken, use the normal daily use terminal disinfectant to re-spray all surfaces post rinse following the normal equipment/area CIC.
13. Disposable cleaning equipment, such as cloths, should be placed into labelled waste bags and sealed.
14. Disposable PPE, such as gloves, aprons, etc. should be placed into labelled waste bags and sealed.
15. Move labelled waste bags to a segregated area and follow any instructions from the local health authority as to how the contaminated waste should be disposed of.
16. Non-disposable items such as a suitable mask or respirators, goggles, waterproof body protection and footwear should be decontaminated as appropriate.
17. A double normal hand wash and disinfection procedure should be applied as a minimum .
18. Record the names and contact details of the cleaning personnel so that they could be contacted as part of the tracing process for a confirmed COVID-19 case.